

**CITY OF CENTRAL POINT**  
**CITY Council Meeting Minutes**  
**May 26, 2016**

**I. REGULAR MEETING CALLED TO ORDER**

Mayor Hank Williams called the meeting to order at 7:00 p.m.

**II. PLEDGE OF ALLEGIANCE**

- III. ROLL CALL:** Mayor: Hank Williams  
Council Members: Bruce Dingler, Brandon Thueson, Tanea Browning, Rick Samuelson, Mike Quilty and Allen Broderick were present.

City Manager Chris Clayton; Police Chief Kris Allison; Captain Dave Croft; City Attorney Sydnee Dreyer; Community Development Director Tom Humphrey; Finance Director Bev Adams, and Planning Secretary Karin Skelton were also present.

**IV. PUBLIC APPEARANCES - None**

**V. SPECIAL PRESENTATION**

City Manager Chris Clayton presented Finance Director Bev Adams with a plaque in honor of her retirement.

**VI. CONSENT AGENDA**

**A. Approval of May 12, 2016 Council Minutes**

**Alan Broderick made a motion to approve the Consent Agenda.** Mike Quilty seconded the motion. ROLL CALL: Hank Williams, yes; Bruce Dingler, yes; Tanea Browning, yes; Allen Broderick, yes; Brandon Thueson, yes; Rick Samuelson, yes; Mike Quilty, yes. Motion approved

**VII. ITEMS REMOVED FROM CONSENT AGENDA – None**

**VIII. BUSINESS**

**A. Mid-Year Budget Report**

Finance Director Bev Adams presented the Mid-Year Budget Report to the Council. She reviewed the budgets for each department and stated that overall the City was in good financial shape. Revenue was over budget so far for the year and expenses were under budget. She updated the Council on the revenues and expenses with regard to the General Fund, High Tech Crime Fund, Street Fund, Capital Improvements Fund, Reserve Fund, Debt Service Fund, Building Fund, Storm water Fund, and Internal Services Fund.

**Brandon Thueson made a motion to approve the Mid-Year Budget.** Mike Quilty seconded the motion. ROLL CALL: Hank Williams, yes; Bruce Dinger, yes; Tanea Browning, yes; Allen Broderick, yes; Brandon Thueson, yes; Rick Samuelson, yes; Mike Quilty, yes. Motion approved.

**IX. PUBLIC HEARINGS, ORDINANCES AND RESOLUTIONS**

**A. Resolution number 1451, A Resolution Certifying the Provisions of Municipal Services by the City of Central Point Oregon.**

Mrs. Adams stated that this resolution is required annually in order to receive state revenue cigarette, liquor and highway taxes and certifies that Central Point provides specific services to its community. The city expects to receive a total of \$1.3 million from these resources in fiscal year 2016/17.

**Mike Quilty made a motion to approve Resolution No. 1451, A Resolution Certifying the Provisions of Municipal Services by the City of Central Point, Oregon.** Tanea Browning seconded the motion: ROLL CALL: Hank Williams, yes; Bruce Dinger, yes; Tanea Browning, yes; Allen Broderick, yes; Brandon Thueson, yes; Rick Samuelson, yes; Mike Quilty, yes. Motion approved.

**B. Resolution No. 1452, A Resolution Electing to Receive State Revenue Sharing Funds for Fiscal Year July 1, 2016 – June 30, 2017.**

Mrs. Adams explained the proposed resolution is required annually and qualifies the City to receive state revenue sharing funds. The City expects to receive \$197,500 in fiscal year 2016/17.

**Allen Broderick made a motion to approve Resolution No. 1452, A Resolution Electing to Receive State Revenue Sharing Funds for Fiscal Year July 1 2016 – June 30, 2017.** Tanea Browning seconded the motion: ROLL CALL: Hank Williams, yes; Bruce Dinger, yes; Tanea Browning, yes; Allen Broderick, yes; Brandon Thueson, yes; Rick Samuelson, yes; Mike Quilty, yes. Motion approved.

**C. Resolution No. 1453, A resolution to Levy Taxes for the Fiscal Year July 1, 2016 through June 30, 2017.**

Mrs. Adams explained that the proposed resolution is also required annually in order to levy taxes for the 2016/17 fiscal year.

**Rick Samuelson made a motion to approve Resolution No. 1451, A Resolution to Levy Taxes for the Fiscal Year July 1, 2016 through June 30, 2017.** Allen Broderick seconded the motion: ROLL CALL: Hank Williams, yes; Bruce Dinger, yes; Tanea Browning, yes; Allen Broderick, yes; Brandon Thueson, yes; Rick Samuelson, yes; Mike Quilty, yes. Motion approved.

**D. Resolution No. 1454, A resolution to Approve a 2015/17 Supplemental Budget.**

**Mike Quilty made a motion to approve Resolution No. 1454, A Resolution to Approve a 2015/17 Supplemental Budget.** Brandon Thueson seconded the motion: ROLL CALL: Hank Williams, yes; Bruce Dingler, yes; Tanea Browning, yes; Allen Broderick, yes; Brandon Thueson, yes; Rick Samuelson, yes; Mike Quilty, yes. Motion approved

**E. Ordinance No. 2027, An Ordinance Amending CPMC Chapter 15.04, Building Code to Comply with Updates and References to New State Code.**

City Manager Chris Clayton informed the Council that this is the second reading of an ordinance updating the building code to comply with current updates to the State Building Code. All of the changes update and correct numerical code references to the Residential Specialty code, the Electrical Specialty Code, the Plumbing Specialty Code, the Oregon Fire Code and the International Fire Code.

**Mike Quilty made a motion to approve Ordinance No. 2027, An Ordinance Amending CPMC Chapter 15.04, Building Code to Comply with Updates and References to New State Code.** Rick Samuelson seconded the motion: ROLL CALL: Hank Williams, yes; Bruce Dingler, yes; Tanea Browning, yes; Allen Broderick, yes; Brandon Thueson, yes; Rick Samuelson, yes; Mike Quilty, yes. Motion approved.

**F. Resolution No. 1455, A Resolution of the City of Central Point Oregon Granting Avista Corporation, d/b/a Avista Utilities, a Washington Corporation, its Successors and Assigns, the Nonexclusive Right, Privilege, Authority and franchise to Locate, Construct, Install, Own, Maintain, Repair, Replace, Extend, Operate and Use Facilities In, Upon, Over, Under along, and Across the Franchise Area for Purposes of the Transmission, Distribution and Sale of Gas.**

Chris Clayton informed the Council that the existing Natural Gas Utility Franchise Agreement between the City and Avista expired on April 30, 2016. The proposed agreement is for a term of 10 years, beginning with council adoption.

He said that the agreement had been revised to include a definitions section. He reviewed the updated language throughout the agreement for the council. He informed them that the Agreement set the City's compensation level at 5% of Avista's gross revenue collected within Central Point's incorporated limits. The projected revenue from the Avista Utilities franchise agreement is scheduled at \$350,000.

**Mavor Williams opened the Public Hearing.**

Steve Vinson of Avista addressed the Council and stated that Avista was extremely appreciative of the relationship it has with the City of Central Point Public Works Department. He said that the City Attorney made some good suggestions regarding language in the agreement and that the new contract was a benefit to both parties.

**The Public Hearing was closed**

Brandon Theuson made a motion to approve Ordinance No. 2027, A Resolution of the City of Central Point Oregon Granting Avista Corporation, d/b/a Avista Utilities, a Washington Corporation, its Successors and Assigns, the Nonexclusive Right, Privilege, Authority and franchise to Locate, Construct, Install, Own, Maintain, Repair, Replace, Extend, Operate and Use Facilities In, Upon, Over, Under along, and Across the Franchise Area for Purposes of the Transmission, Distribution and Sale of Gas. Mike Quilty seconded the motion. ROLL CALL: Hank Williams, yes; Bruce Dingler, yes; Tanea Browning, yes; Allen Broderick, yes; Brandon Thueson, yes; Rick Samuelson, yes; Mike Quilty, yes. Motion approved.

- G. **Resolution No. 1456, A Resolution of the City of Central Point, Oregon Declaring An Assessment Due And Payable And Directing collection Pursuant to ORS Section 223.270, Procedure For Collection On Default for 555 Freeman #86.**

City Attorney Sydnee Dreyer addressed the Council regarding two Local Improvements Districts, which were formed to address infrastructure issues in the Meadows community and Snowy Butte Station. She said that most properties within the respective LIDs have paid their assessments in-full, however six properties were in default. The Council had directed staff, on April 14, 2016, to bring back resolutions for each of the defaulting properties declaring the principal, interest and penalties due and payable at once and declaring staff to move forward with collections. Council further directed that staff provide the respective property owners six (6) months before pursuing such collections.

She said that the six resolutions, one for each property, declared the principal, interest and penalties that were due and payable at once and that the accounts would be forwarded to collections if not paid. Each resolution also stated that the property owners would be given a six month time period (until July 1, 2017), before the City would pursue such collections

Bruce Dingler made a motion to approve Resolution No. 1456, Resolution No. 1456, A Resolution of the City of Central Point, Oregon Declaring An Assessment Due And Payable And Directing collection Pursuant to ORS Section 223.270, Procedure For Collection On Default for 555 Freeman #86.. Rick Samuelson seconded the motion. ROLL CALL: Hank Williams, yes; Bruce Dingler, yes; Tanea Browning, yes; Allen Broderick, yes; Brandon Thueson, yes; Rick Samuelson, yes; Mike Quilty, yes. Motion approved.

- H. **Resolution No. 1457, A Resolution of the City of Central Point, Oregon Declaring An Assessment Due And Payable And Directing collection Pursuant to ORS Section 223.270, Procedure For Collection On Default for 884 Holley Way.**

**Rick Samuelson made a motion to approve Resolution No. 1457, Resolution No. 1457, A Resolution of the City of Central Point, Oregon Declaring An Assessment Due And Payable And Directing collection Pursuant to ORS Section 223.270, Procedure For Collection On Default for 884 Holley Way.** Brandon Thueson seconded the motion. ROLL CALL: Hank Williams, yes; Bruce Dinger, yes; Tanea Browning, yes; Allen Broderick, yes; Brandon Thueson, yes; Rick Samuelson, yes; Mike Quilty, yes. Motion approved

- I. **Resolution No. 1458, A Resolution of the City of Central Point, Oregon Declaring An Assessment Due And Payable And Directing collection Pursuant to ORS Section 223.270, Procedure For Collection On Default for 895 Holley Way.**

**Brandon Thueson made a motion to approve Resolution No. 1458, A Resolution of the City of Central Point, Oregon Declaring An Assessment Due And Payable And Directing collection Pursuant to ORS Section 223.270, Procedure For Collection On Default for 895 Holley Way.** Rick Samuelson seconded the motion. ROLL CALL: Hank Williams, yes; Bruce Dinger, yes; Tanea Browning, yes; Allen Broderick, yes; Brandon Thueson, yes; Rick Samuelson, yes; Mike Quilty, yes. Motion approved

- J. **Resolution No. 1459, A Resolution of the City of Central Point, Oregon Declaring An Assessment Due And Payable And Directing collection Pursuant to ORS Section 223.270, Procedure For Collection On Default for 3303 Snowy Butte Lane.**

**Mike Quilty made a motion to approve Resolution No. 1459, A Resolution of the City of Central Point, Oregon Declaring An Assessment Due And Payable And Directing collection Pursuant to ORS Section 223.270, Procedure For Collection On Default for 3303 Snowy Butte Lane.** Brandon Thueson seconded the motion. ROLL CALL: Hank Williams, yes; Bruce Dinger, yes; Tanea Browning, yes; Allen Broderick, yes; Brandon Thueson, yes; Rick Samuelson, yes; Mike Quilty, yes. Motion approved

- K. **Resolution No. 1460, A Resolution of the City of Central Point, Oregon Declaring An Assessment Due And Payable And Directing collection Pursuant to ORS Section 223.270, Procedure For Collection On Default for 3336 Snowy Butte Lane.**

**Rick Samuelson made a motion to approve Resolution No. 1460, A Resolution of the City of Central Point, Oregon Declaring An Assessment Due And Payable And Directing collection Pursuant to ORS Section 223.270, Procedure For Collection On Default for 3336 Snowy Butte Lane.** Tanea Browning seconded the motion. ROLL CALL: Hank Williams, yes; Bruce Dinger, yes; Tanea Browning, yes; Allen Broderick, yes; Brandon Thueson, yes; Rick Samuelson, yes; Mike Quilty, yes. Motion approved

- L. **Resolution No. 1461, A Resolution of the City of Central Point, Oregon Declaring An Assessment Due And Payable And Directing collection Pursuant**

**to ORS Section 223.270, Procedure For Collection On Default for 3268 Snowy Butte Lane.**

**Allen Broderick made a motion to approve Resolution No. 1461, A Resolution of the City of Central Point, Oregon Declaring An Assessment Due And Payable And Directing collection Pursuant to ORS Section 223.270, Procedure For Collection On Default for 3268 Snowy Butte Lane.** Tanea Browning seconded the motion. ROLL CALL: Hank Williams, yes; Bruce Dingler, yes; Tanea Browning, yes; Allen Broderick, yes; Brandon Thueson, yes; Rick Samuelson, yes; Mike Quilty, yes. Motion approved.

**X. MAYOR'S REPORT**

Mayor Williams reported that he attended:

- The ribbon cutting at the Central Point Perk Coffee Shop.
- The D.A.R.E. graduation at Jewett Elementary.
- The Friends of the Fair dinner.
- The Development Commission Study Session.
- The Quantum open house.

**XI. CITY MANAGER'S REPORT**

City Manager Chris Clayton reported that:

- Don Jones Water Park opens tomorrow.
- He would be meeting with the School District on June 9<sup>th</sup> to discuss the possibility of the Crater Iron Building being used for a trade school
- Costco Attorneys have filed a response to the objection to the record he will provide a copy in his weekly report.
- The Police Bargaining Agreement has been approved by the union and will come before the Council at the next meeting.
- 75 Bush Street is in pretty bad shape. At this point Mr. Jacob Taylor has been incarcerated. The city needs to do something with it, but the property owner has passed so we will need to find out how to proceed.

**XII. COUNCIL REPORTS**

Mike Quilty reported that:

- He attended the Jewett Elementary School Graduation.
- He attended the Development Commission Study Session.
- He attended an LOC Transportation meeting in Salem.
- He attended ODOT meeting in Roseburg.
- He has visited Central Point Perk. It is very nice.

Brandon Thueson reported that:

- He attended the D.A.R.E. Graduation at Jewett Elementary School.

- Attended the Development Commission Study Session.
- Attended a Bear Creek Greenway meeting.

Rick Samuelson reported that he attended:

- The Development Commission Study Session.
- The Central Point Perk Ribbon cutting.
- The Fight Night 4 at the Fairground.
- The brainstorming session at the Chamber.
- The RVCOG Board meeting.

Bruce Dingler reported that:

- He attended the Development Commission Study Session.
- He appreciated the firearms training from the police.

Tanea Browning reported that:

- She attended the Ribbon Cutting at Central Point Perk.
- She attended the Jewett D.A.R.E. Graduation.
- Saturday's Love My Market went well. They are considering adding a classic car display next month.
- She attended Greeters at Quality Tire last week.
- She attended the Development Commission Study Session.
- She attended the Chamber brainstorming session with local businesses.
- There will be a ribbon cutting next week at Rogue Jet Boats.

Allen Broderick reported that:

- He attended the Central Point Perk Ribbon Cutting.
- Attended the Development Commission Study Session.
- Attended the Economic Summit at the Country Club which had interesting information regarding the housing starts for our community being only 4% away from the prices in 2006. He stated that he worked out his own average of pricing of homes in the Southern Oregon area and came up with a 47% increase over 5 years ago when the bottom dropped out of the market. He indicated that nationally, it is a seller's market right now.

### **XIII. DEPARTMENT REPORTS**

Community Development Director Tom Humphrey reported that:

- Central Point is growing.
- The Twin Creeks LOMAR has been approved.
- There is some interest from several memory care facilities in locating in Central Point. One possibly at the Mon Desir property.
- White Hawk Development is slowly moving forward.
- Gebhard Village should be moving forward soon.
- The Veterinary Clinic has been approved and will be moving forward.

- The Idiart Family is interested in redeveloping their property on Pine Street.
- Rogue Jet Boats has set up a ticketing office and looks to be a good fit with the Creamery and the Artisan area. It looks like a good compliment to existing businesses.
- There will soon be a Buttercloud mobile food vendor locating by the Creamery.
- He said he had attended the Quantum Group open house.

Finance Director Bev Adams thanked everyone for their support and the plaque and said that she would miss everyone but was looking forward to retirement.

Police Chief Kris Allison reported that:

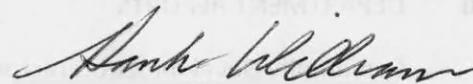
- The Police Department would be launching a new program on June 9<sup>th</sup>. It will be a Central Point Crime watch which would combine 3 elements. 1) A registration system for surveillance cameras, 2) a community watch program, and 3) a community group to support the police department. Everyone who participated in any of the components would receive a stake sign which could be placed in their yard which might help to deter crime.
- The weed abatement letters would be going out soon so work would be starting in two weeks or so.
- Last Friday the police department, Fire District 3 and the State Fire Marshall had a ceremony at The Meadows commending them for being a fire wise community.
- There has been an increase in car break-ins lately. This has not been limited to Central Point but is prevalent in Ashland, Medford and surrounding communities. She stated that they were trying to be proactive and put measures in place to combat this problem such as plain clothes officers in unmarked cars patrolling the area. There are other measures also being considered.

**XIV. EXECUTIVE SESSION – None**

**XV. ADJOURNMENT**

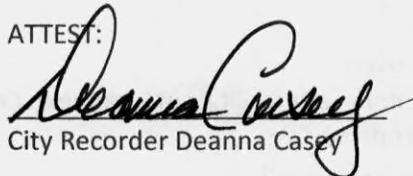
Mike Quilty moved to adjourn. Tanea Browning seconded. All members said "aye" and the meeting was adjourned at 8:35 p.m.

The foregoing minutes of the May 26, 2016 council meeting were approved by the City Council at its meeting of June 9, 2016.



Mayor Hank Williams

ATTEST:



City Recorder Deanna Casey